

Castle View High School
SAC Minutes

Date: 9/24/2020

Time: 6:30

Attendance: Elizabeth Dissel, Susie McKenna, Shelly Mares, Norris Croom, Stacey Roberson, Jamie Lundvall, Nola DeKeyrel, Kathleen Williams, Steven Ferrandino, Kris Defnet, Rex Corr, Debbie Gentry

Guests: Scott Gillespie, SRO; Mandy Malson, AP/Dean of Students

Meeting was called to order at 6:31 p.m.

Minutes for September were approved.

Jordan Ivey, dean of students, put together a slide presentation about the safety at CVHS. Jordan supervises our security staff of five team members and our CERT team. He is responsible for putting together our SRP (Standard Response Protocols).

- SRP Procedures -
 - Hold, Secure, Lockdown, Evacuate and Shelter
- Beyond the 5 Standard Procedures
 - Distance evacuation, Relocation, Reunification
- Procedure Revisions
 - EX: Changes made to evacuations, Lockdown drills from last year
- COVID Health Protocols
 - State, County and District requirements
 - Going above and beyond
- Feedback from local agencies

We are required to have one lockdown and one evacuation drill a year. Fire drills are held monthly. We will be conducting two a month to make sure we get both cohorts. Jordan has worked on our distance evacuation away from CV to an alternative site. The football field is our first area and then if needed, we relocate to another site. We could relocation off campus which might be the middle school or a church nearby. Reunification then happens to connect students with parents or on buses. Last year was our first built in evacuation drill. When we had to employ that drill this year, we had done it once and it went smoothly. Funding from the County Commissioners provided film for our windows that are bulletproof. This recommendation resulted from the STEM shooting.

We have been updating our safety procedures based upon the most recent research and consulting with local law enforcement agencies. COVID Health Protocols are being followed aligned with every state, county and district protocol. We have gone above and beyond by creating one-way halls and staircases during passing periods and separate entrances for staff and students. When we have a drill, we release by sections so the students aren't going out together. Last year we had a lockdown drill with Castle Rock Police and district security participated and give great input.

Scott Gillespie, SRO explained his role within the school. He represents state laws and works to help circumvent the juvenile system. Scott understands teenagers aren't perfect and he wants to be a support and resource to students and use alternative programs within the courts. He works with our administration and helps with suggestions on discipline and what the best methods for a student on the whole. Scott is employed by Castle Rock Police Department and works as a bridge between the city and the school. He is a policeman first and foremost. Are you at CV full time and do you attend sporting events? Yes, Scott tries to be in the building when the students are there. He also tries to attend events to connect with the community and students.

The district has made a significant security camera upgrade. Scott can access the cameras for any school in the district. Are you able to share where they have cameras? There are very few dead areas in the public areas of the building and no cameras in the classrooms. The camera can zoom into the woods behind the building. Stacey mentioned Soaring Hawk had also received an upgrade and they were able to catch some vandalism at the school. Is there protocol for a student who comes into the school who doesn't go to CV? Our security guards work on their relationships with students and talk to them as they come into the building to get to recognize them. Scott is working with our security staff to watch how students respond and act in the building.

Scott – 303-868-5481 text or call.

Scott debriefed our recent bomb threat. Scott came to Castle Rock from California and feels our administrative staff is second to none and is so impressed with how our school responded. He said Jordan Ivey is very impressive with his planning, documents, training and decision making. During the situation we had to shift very quickly. This was a bomb and gun threat. Everyone walked calmly and follow directions. Students were asked to leave their backpacks in the building. We were able to get the students to the field safely. A dozen officers came in to clear parking lots. Scott found out later there was a designated sniper on the rooftop if needed. We had no injuries. This was an international issue out of the UK and involved a 15 year old. They were able to arrest and charge him three days ago. He has also called another high school in Texas, Canada, and the FBI. It took them about two weeks of working on it. Parents were reporting different rumors. Why couldn't they release more information once the incident is over? Parents don't ask because they don't figure they will get information. Until there is a closed investigation, authorities can't release information. Scott thinks it's trust in the administration team why parents haven't been questioning. Norris mentioned he was briefed by Chief Collier and truly feels Scott isn't taking enough credit because he was instrumental in cracking this situation. Some of our computer students also did research to see what they could find. They were able to get all the same information the officers had. We were a national model of what to do. How do you determine so quickly it was not credible? Normally we wouldn't have released that as quickly. They chased a few false leads. The original caller called back and they were able to see it was from the UK.

Mandy talked about our MTSS (multi-tiered system supports) committee. MTSS is a state and national initiative to work with the whole student. This year has been challenging because we can't have longer advisements or assemblies. We want all staff to look at family, community and students. We need to make our village cohesive. Over the course of the last few years, there has been focus on academic support working with our interventionists. Deans have been working on behavior trying to create the Sabercat way. Then when March hit everything looked different. Mental health is in the forefront of every day. We shifted gears for this year to mental health and wellness. Providing some suggestions how to utilize our mental health team. Secondary trauma for teachers and students and parents. How can parents help? Who's taking care of staff? We use advisement for teachers to connect and help students with their mental health. Staff has been challenging. We have staff PLC's with an administrator as liaison. Shelly said they rely on their relationships with staff and students and remain hyper observant right now. Everyone's stress level is the same. They try to make it a real point to talk to students in the hallway. Shelly encourages her students to speak up. Students that already struggle with school, this just adds more stress. Students are used to structure in the building. Bells ring, they have teachers tell them what they need to do. This is hard on students to learn how to manage that time.

If kids are in crisis, can counselors still see their kids and do the kids know that? Yes, absolutely. The counselors have been seeing student daily. Some types of meetings are done on a virtual basis but not the emotional areas. Clubs have been meeting, probably not at the same rate.

Mandy says MTSS works hard to think how we can get better. Reflected in our classrooms, who they are is honored. We are also one of the schools who will be using No Place for Hate, a district adoption. Training will begin in November or December.

With Mandy's promotion Rex explained responsibilities by his administration: Derek Cordes, Assistant Principal and Athletics; Ryan Hollingshead, Assistant Principal, Activities Director, master scheduler, admin over counseling and math; Brad Farrier, Assistant Principal in charge special education and mental health; Katie Winsor, Assistant Principal, testing, concurrent enrollment and AP classes; Mandy Malson, Assistant Principal, dean of students with a student caseload; Jordan Ivey, dean of students, partial activities, security and CERT; Stephanie Morris is our new dean of students this year. Stephanie will be taking some of the testing. Each dean works with two counselors.

Rex followed up with information from our senior 2020 survey.

457 surveys were completed and there were 159 responses to "Are there any comments you would like to share about your high school experience?"

(+) General Positive - 107

(-) General Negative - 14

(+) Love to teachers - 31

(-) Pandemic - 14

(+) Extra-curricular/Athletics - 11

(-) Administration/Rule enforcement - 7

(+) Proud of self - 8

(-) Math program - 5

(+) Completed college credits - 2

(-) Athletic program - 4

Rex presented information regarding the new proposal to the site-based budget. The current budget is based on the number of student's times a portion of what the state gives the district per student. Then the district separates them into discretionary and non-discretionary. Non-discretionary are teachers and paras for special education, counselors, ESL and campus security. The district provides money for the principal, certain number of assistant principals, IT, librarian. Everything else is site based. The district is using a consulting company to look at how we can meet the needs of all schools across the district. We will still have discretionary and non-discretionary. Not many items will shift but the weight of different categories will shift. Certain sources come with additional expenses. Pre-k will receive a different allocation vs elementary. Schools with more ESL, special education or free and reduced lunches will be looked at differently. [DCSD Site-Based Budget Redesign](#)

No teacher report.

Nola reported for ABC: ABC meets right before SAC. Fundraising efforts are minimal this year. Birthday grams are popular but hasn't raised too much. They donated \$5000 for technology to the school. They decided to do more for staff appreciation monthly. They will save money for scholarships as they offer one \$600 per academy. They are looking for new members and need someone for treasurer and vice-president.

Norris provided a short community report. COVID numbers continue to rise. He mentioned family and friends gatherings need to remain small. Encourage everyone to play by the rules, especially coming into the holidays. Commended Rex's staff for their commitment.

DAC report: Kathleen Williams was unavailable but sent these notes for the DAC meeting. [DAC Notes](#)

Next meeting will be on the 3rd Thursday of the month, November 19th, 6:30 p.m.

October count: Final count was 2203. The projection was 2260 but Rex had set the money in reserve if we fell short.

Meeting adjourned at 8:45.